



To all our clients,

Thank you for choosing Parks Title. Now more than ever, your business and continuing trust in us means so much. We are working as hard as we can to remain open and provide you with the best possible service, while also ensuring the safety of our staff and customers.

Please be aware of our current protocol for all customers entering our building. Everyone entering our office MUST wear a face mask. All customers will have their temperature checked and be asked to complete a covid screening questionnaire. In addition, only essential parties who will be signing documents may attend the closing. All other parties are welcome to wait outside our offices while the closing is taking place. Any customer who is sick or has recently been exposed to someone with covid should call our office before coming to closing to make alternative arrangements.

We appreciate your understanding and ask for your patience as we continue to navigate through these unprecedented times. Like so many other businesses, we are struggling with constantly changing circumstances. We are extremely short staffed, as we are allowing as many of our employees as possible to work remotely. Only the few staff members who work directly with customers remain in our office.

With so few people currently in our offices, our phone system is overwhelmed, with limited staff available to answer calls. If you're having difficulty contacting any of our offices, please email ro@parkstitle.com. Please reference your property address and file number when emailing your questions. This email address is constantly being monitored and your questions will be directed to the correct party.

This year has been extremely challenging for everyone, and we share your frustrations, stress, and exhaustion. But our appreciation for our clients and our dedication to providing excellent service remains unchanged. With kindness and patience, we will get through this together.

Thank you for your cooperation. Stay safe.

Julie McKee
President
Parks Title

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